

<p style="text-align: center;">Information Technology Tuesday July 10, 2018</p>

Minutes of the July 10, 2018 Information Technology meeting held in the Dodge County Administration Building, in Room 1A, First floor in the Dodge County Administration Building, 127 E. Oak Street, Juneau, WI at 6:00 PM.

Members Present: Donna Maly, Mary Bobholz, David Guckenberger and Tim Kemmel

Members Absent /Excused: Kevin Burnett

Also Present: James Mielke, County Administrator; Information Technology Network Administrator Kohlhoff

Meeting called to order at 6:00 PM by Committee Chair Maly

Public Comment: None

The Committee left Room 1A of the Administration Building at 6:02 p.m. to tour the Data Center at the Courthouse and also the Information Technology Department. The Committee returned to Room 1A at 6:55 p.m.

Motion by Bobholz, second by Kemmel to approve the minutes of the June 5, 2018 meeting as presented. Motion carried.

Review, Consider, Discuss and Take Action: Meeting Per Diem(s) Chair Donna Maly – ERP Project: Motion by Guckenberger, 2nd by Kemmel to approve per diems for the following dates:
June 18 – PMO Meeting
June 19 – GFOA Risk Identification & Transition Plan
June 26 – EAM (Work Orders) Analysis Session

River Run Consulting Update: Mielke and Kohlhoff provided an update of the status of the consulting project. The project is on track for delivery of a report by July 13, 2018. Mielke noted there will be two reports, an Executive Summary and a full detail report. River Run representatives are scheduled to present both documents to the Information Technology staff at 3:00 p.m. Tuesday July 17th, followed by a presentation to the Information Technology Committee at 6:00 p.m. Tuesday July 17th. The Executive Summary report is scheduled to delivered to Dodge County by 11:00 a.m. Friday July 13th – an electronic copy will be forwarded to the Committee by end of day on the 13th.

Out of State Travel Requests: Mielke and Kohlhoff provided background information related to two travel requests, one to Austin Texas August 20-22 and a second request to Schaumburg Illinois on August 8th. Based upon the meeting dates, the travel requests were approved by the Dodge County Executive Committee in conjunction with their July 10th meeting.

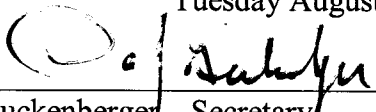
Preliminary 2019 Budget Discussion: Mielke and Kohlhoff provided a summary of the draft Capital Improvement Plan for years 2019 -2023. Mielke also noted that a tentative goal is to

have an Information Technology Director in place by January 2019. He also noted a scheduled meeting with the Wood County Information Technology Director and the Wood County Board Chair to hear a presentation related to potential collaboration ideas / concepts.

Information Technology Project Status Report: The Committee reviewed the memo from Information Technology staff dated June 29, 2018 (attached).

Adjournment: Motion by Kemmel, 2nd by Guckenberger adjourn. Motion carried. Time: 7:55 p.m.

Next Meeting Date: Tuesday July 17, 2018 at 6:00 p.m. Room 2A (Special Meeting)
Tuesday August 7, 2018 at 6:00 p.m. Room 1A (Regular Meeting)



David Guckenberger, Secretary

August 7, 2018
Date